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### FEE AGREEMENT

This is an agreement for the provision of legal services by attorney Craig Blackmon to or on behalf of NAME ("you") in regards to DESCRIBE MATTER ("Matter"). This Fee Agreement pertains only to legal services rendered in regards to the Matter. Representation in regards to any other matter is not encompassed by this Fee Agreement.

This agreement includes both a flat fee and an hourly rate. Upon the signing of this Agreement, you owe Craig a flat fee of \$500. This sum is immediately earned by Craig and considered nonrefundable. The funds will be placed into Craig's general business account and not a trust account. For this fee, he will provide up to two hours of legal services concerning the Matter. You will not owe anything further unless Craig bills additional time, and he will not bill additional time without your consent. If you discharge Craig before completion of the Matter, you will be entitled to a return of the flat fee that exceeds a "reasonable fee," as determined by Craig.

Craig will bill all further time beyond the initial two hours at a rate of \$300.00 per hour, in increments of one-tenth of an hour. Craig will bill only for those tasks associated with the practice of law and will not bill for clerical time. Craig will bill his travel time, if necessary, at \$100 per hour, and no further travel costs will be billed (e.g., no mileage or tolls reimbursement).

In addition, Craig is entitled to reimbursement for internal and external costs associated with his legal services in the Matter. Internal costs include copy and postage costs, while external costs are incurred through his use of outside vendors. Before incurring these costs, Craig will obtain your permission to incur them. If he does not get your permission, then you will not be responsible for the costs incurred.

Invoices for legal services rendered and costs incurred will be issued at Craig's discretion whenever the balance exceeds \$500, and no less than monthly. Amounts due are payable upon receipt. Simple interest at the rate of 1% per month (12% per year) will accrue and be added to the amounts due on any balance which remains unpaid for 30 days or more. Craig may at his sole discretion waive any accrued interest.

Craig reserves the right to withdraw from representation if warranted by the circumstances. Such circumstances include where you do not honor the terms of this Agreement, or fail to cooperate or follow his advice on a material matter, or upon his discovery of any act or circumstance that, upon his determination, would render continuing representation illegal or unethical.

Given the uncertainty inherent to any negotiations or litigation, you understand that Craig has not made and cannot make any promise or guarantee to you concerning the outcome of this representation or the Matter. You agree that any expression by Craig as to the outcome of the Matter or his representation, whether made before or after you sign this Fee Agreement, is an expression of his opinion only.

If you and Craig dispute the fee due under the terms of this Agreement, then the two of you will negotiate in good faith. If you are unable to resolve the dispute, then the substantially prevailing party in any arbitration or litigation of the fee dispute will be entitled to an award of its attorney's fees and costs incurred, including through collection efforts.

Finally, in order to preserve the Attorney/Client Privilege, you should discuss this matter only with Craig in private communications. Until you have discussed and agreed otherwise with Craig, do not include anyone else on an email to Craig about the Matter, and use a personal email address, not a work address (unless you own the business).

You have read and understands this Fee Agreement. If you have any questions or concerns about this Fee Agreement, you will discuss those questions or concerns with Craig to your satisfaction before signing this Agreement. There are no other agreements regarding the Matter, whether oral or written, between you and Craig.

\_\_\_\_\_  
CLIENT

\_\_\_\_\_  
Date

\_\_\_\_\_  
CLIENT

\_\_\_\_\_  
Date

*/s/ Craig Blackmon*

DATE